

Nabuda, seconded by Larry Chrzan. Motion carried unanimously. Ms. Altman is treasurer.

Larry Chrzan nominated Barbara Balcerek as assistant secretary-treasurer, second by Pat Altman. No other nominations were made. Motion to close the nominations was made by John Nabuda, second by Pat Altman. Motion carried unanimously. Barbara Balcerek is assistant secretary-treasurer.

Larry Chrzan made a motion to retain HDR as consulting engineers, second by Pat Altman, No other nominations were made. Motion to close the nominations was made by John Nabuda, second by Pat Altman. Motion carried unanimously. HDR Engineering is the consulting engineering firm for the Authority.

Larry Chrzan made a motion to retain John Campfield as solicitor, second by Pat Altman. No other nominations were made. Motion to close the nominations was made by John Nabuda, second by Pat Altman. Motion carried unanimously. John Campfield is the solicitor for the Authority.

Larry Chrzan made a motion to retain Sarp and Company as auditor, second by Pat Altman. No other nominations were made. Motion to close the nominations was made by John Nabuda, second by Pat Altman. Motion carried unanimously. Roll call vote requested:

Pat Altman – yes	Charles Konkus – no
Larry Chrzan – yes	John Nabuda – yes
Ed Falta – yes	Robert Pioth – yes
Dan Hall – no	John Shepherd – no
	Sam Testa – yes

Motion passes by a 6-3 vote. Sarp and Company are auditors.

John Nabuda made a motion to retain US Bank as trustee, second by Larry Chrzan. Motion carried unanimously.

Larry Chrzan made a motion to retain Commonwealth Securities as Bond Counsel, second by John Nabuda. Motion to close the nominations made by John Nabuda, second by Pat Altman. Motion carried unanimously. Roll call vote requested:

Pat Altman – yes	Charles Konkus – no
Larry Chrzan – yes	John Nabuda – yes
Ed Falta – no	Robert Pioth – yes
Dan Hall – no	John Shepherd – no
	Sam Testa – yes

Motion passes by 5 – 4 vote.

Committee Chairpersons:

John Nabuda nominated Larry Chrzan to be chairman of the Personnel Committee, second by Pat Altman. No other nominations were made. Motion to close the nominations was made by John Nabuda, second by Pat Altman. Motion carried unanimously. Larry Chrzan is chairman of the Personnel Committee.

Larry Chrzan nominated Dan Hall to be chairman of the Grounds and Maintenance Committee, second by Pat Altman. No other nominations were made. Motion to close the nominations was made by John Nabuda, second by Pat Altman. Motion carried unanimously. Dan Hall is chairman of the Grounds and Maintenance Committee.

Pat Altman nominated John Nabuda as chairman of the Budget and Finance Committee, second by Larry Chrzan. No other nominations were made. Motion to close the nominations was made by Pat Altman, second by John Shepherd. Motion carried unanimously. John Nabuda is chairman of the Budget and Finance Committee.

Larry Chrzan nominated Charles Konkus as chairman of the Insurance Committee, second by Pat Altman. No other nominations were made. Motion carried unanimously. Mr. Konkus is chairman of the Insurance Committee.

Larry Chrzan nominated Robert Zentner as chairman of the Sludge Committee, second by Pat Altman. No other nominations were made. Motion to close the nominations was made by John Nabuda, second by Pat Altman. Motion carried unanimously. Mr. Zentner is chairman of the Sludge Committee.

Larry Chrzan nominated Sam Testa as chairman of the Legal and Engineering Services Committee, second by John Shepherd. No other nominations were made. Motion to close the nominations was made by John Nabuda, second by Pat Altman. Motion carried unanimously. Mr. Testa is chairman of the Legal and Engineering Services Committee.

Members of the committees are as follows:

Personnel Committee:

Larry Chrzan – Chairman
John Nabuda – Vice Chairman
Pat Altman
Charles Konkus

Insurance Committee:

Charles Konkus - Chairman
Pat Altman – Vice Chairman
Larry Chrzan
Robert Zentner

Grounds and Maintenance Committee:

Dan Hall – Chairman
Ed Falta – Vice Chairman
Robert Zentner
Sam Testa

Sludge Committee:

Robert Zentner – Chairman
Charles Konkus – Vice Chairman
Ed Falta
John Shepherd

Finance and Budget Committee:

**John Nabuda – Chairman
Pat Altman – Vice Chairman
Larry Chrzan
John Shepherd**

Legal and Engineering Services:

**Sam Testa – Chairman
Dan Hall – Vice Chairman
Robert Zentner
Ed Falta**

Motion to approve the minutes of the meeting of January 18, 2007 as presented was made by Pat Altman, second by Larry Chrzan. Question by Charles Konkus – “How is it determined what conversation is made a part of the minutes?” Answer: “If requested to be entered into the minutes. According to Robert’s Rules of Order, only exact wording of motions, seconds, and votes need to be recorded in the minutes.” Motion to approve carried unanimously.

Larry Chrzan made a motion to approve Revenue Fund Requisition No. 71 as presented, second by Pat Altman. Motion carried unanimously.

Pat Altman made a motion to approve Capital Improvement Fund Requisition No. 62 as presented, second by Larry Chrzan. Motion carried unanimously.

Sam Testa made a motion to approve 2005 Construction Fund Requisition No. 2005-22 as presented, second by Pat Altman. Motion carried unanimously.

Mr. Nabuda questioned the services of jms Design Consulting, the computer manager. He urges the use of in-house employee to handle these tasks. It will take some training but these tasks can be transferred to in-house assignment. Mr. Konkus has a contact that would be able to assist in the training. Mr. Hall asked as to how many inquiries there have been to the Authority’s web site. He also stated that the sludge committee would investigate the site for information.

Mr. Shepherd requested copies of the American Express statements.

Communications: None received

Report of Secretary- John Shepherd – No report

Report of Treasurer – No report

Reports of Committees:

- A. General Manager – Kevin Fisher – reviewed the written report remitted to Board members prior to the meeting (in meeting packet). All items listed were information to Board members of activities, projects, and maintenance performed at the plant during the past month.**
- B. Consulting Engineer – Mark Poole – reviewed his written report distributed to those in attendance. Approval required for periodic estimate to William T. Spaeder and PennVest Application Payment. Motion to approve periodic**

estimate in the amount of \$ 12,392.43 to William T. Spaeder made by Larry Chrzan, second by Pat Altman. Motion carried unanimously.

Motion to approve payment request #18 to PennVest and authorization for the chairman to sign and it be submitted made by Pat Altman, second by Larry Chrzan. Motion carried unanimously.

Other items of interest were the proposed scheduling of the municipal meetings and an update of the various communications with PA DEP.

- C. Solicitor – John Campfield - The matters to be addressed are for an executive session. Motion to enter into an executive session made by Dan Hall, second by Larry Chrzan. Motion carried unanimously. Time was 7:50 PM.
Motion to return to the regular order of business made by John Nabuda, second by Larry Chrzan. Motion carried unanimously. Time was 8:45 PM.

Motion made by John Shepherd, second by Larry Chrzan to send a letter to Trafford Borough as drafted by our solicitor John Campfield, draft has been prepared February 16, 2007 concerning utilization of our lines. Motion carried unanimously.

Motion made by Larry Chrzan, second by Sam Testa to send a letter to North Huntingdon Township Municipal Authority as drafted by our solicitor John Campfield, draft has been prepared February 16, 2007 concerning utilization of our lines as presented to the Board. Comment from John Shepherd is that he read the letter, it is a good letter, however, he feels it is too strong. I don't think we need to be as strong in the letter as we are. For that reason I am going to vote no. But I am in favor of contacting the NHTMA to discuss the matter concerning the service area. Comment from John Nabuda – Can we notify the Board up there of the situation instead of sending out the letter? Reply – It would be better to send out the letter so that it will be noted. Vote on the motion was 8 yeas, 1 no to send the letter.

- D. Grounds and Maintenance Committee – Dan Hall – no report
- E. Personnel Committee – Larry Chrzan – Met with the 2nd and 3rd shift employees on Friday, February 8, to review the safety issues during the bad weather. This was a reminder for them to be careful.
- F. Budget and Finance Committee – John Nabuda – no report
- G. Insurance Committee – Pat Altman – no report
- H. Sludge Committee – Robert Zentner – not present – no report
Sludge removal amount was mentioned in the general manager's report
- I. Legal and Engineering Services Committee – Sam Testa – A meeting was held January 29 and this also has been mentioned previously.

February 15, 2007

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Old Business – None

New Business – None

**Motion to adjourn the meeting was made by John Nabuda, second by Larry Chrzan.
Motion carried unanimously. Time was 8:55 PM.**

Barbara Balcerek

Barbara Balcerek
Recording Secretary