

# WESTERN WESTMORELAND MUNICIPAL AUTHORITY

## REGULAR MONTHLY MEETING – JUNE 21, 2007

The regular monthly meeting of the Board of Directors of the Western Westmoreland Municipal Authority was held on Thursday, June 21, 2007 at 7:00 PM in the Authority conference room.

Attendance:            Larry Chrzan                            Robert Pioth  
                              Edward Falta                            John Shepherd  
                              Dan Hall                                 Sam Testa  
                              Charles Konkus                        Robert Zentner

Consulting Engineer: Mark Poole  
Solicitor: John Campfield  
General Manager: Kevin Fisher

Absentees:             Pat Altman and John Nabuda

Public Comments:        None

Motion to approve the minutes of the meeting of May 17, 2007 as presented made by Larry Chrzan, second by Sam Testa. Motion carried. Mr. Konkus Abstained.

Motion to approve for payment Revenue Fund Requisition No. 76 as presented made by Larry Chrzan, second by Sam Testa. Motion carried unanimously.

Motion to approve for payment Capital Improvement Fund Requisition No. 66 as presented made by Sam Testa, second by Larry Chrzan. Motion carried unanimously.

Motion to approve for payment 2005 Construction Fund Requisition No. 2005-26 as presented made by Larry Chrzan, second by Sam Testa. Motion carried unanimously.

Communications: Notices of PMAA Conference at Penn State and ALOM Fall Conference at Seven Springs distributed to those in attendance prior to

commencement of meeting. Members urged to notify the assistant secretary-treasurer of intent to attend either/both of these conferences ASAP to obtain lodging at main site of conference.

Report of Secretary- John Shepherd – No report

Report of Treasurer – Pat Altman – (Absent from meeting) Nothing to add to the written report.

Reports of Committees:

- A. General Manager – Kevin Fisher – reviewed the written report submitted to those in attendance prior to commencement of meeting. Update of plant operations, maintenance, and equipment was highlighted as well as status of other plant projects and issues. Motion made by Larry Chrzan, second by Chuck Konkus appointing Kevin Fisher as the voting delegate of the Authority for the PMAA Conference. Motion carried unanimously. Motion made by Larry Chrzan, second by John Shepherd appointing Sam Testa as the alternating voting delegate for the PMAA Conference. Motion carried unanimously.
- B. Consulting Engineer – Mark Poole – reviewed his written report submitted to Board members prior to the commencement of the meeting. Items noted were update of plant improvement project, discussion with North Huntingdon Township Municipal Authority regarding the Larimer line issue and DEP requests a letter of agreement between the authorities on the Larimer line issue, a stake holders meeting will be held on Wednesday, June 27, 2007 at 7:00 PM at the Manor Borough municipal building, and requests another meeting of the legal and engineering services committee.
- C. Solicitor – John Campfield – from the general manager's report, Mr. Campfield discussed the planning module status of the Fox Run Plan in Penn Township. Mr. Fisher reported that

an increase from 126 edu's to 162 edu's has been made. There is no tap allocation plan for the year 2007. That particular area has been unsettled in the amount of edu's requested. There is no concern at this time about that development. Other item to be discussed during an executive session.

- D. Grounds and Maintenance Committee – Dan Hall- no report
- E. Personnel Committee – Larry Chrzan – congratulates the plant personnel on the job well done in renovating the general manager's office.
- F. Finance and Budget Committee – Larry Chrzan substituted for John Nabuda – planning a meeting of the committee in August for the budget for next year.
- G. Insurance Committee – Charles Konkus – no report
- H. Sludge Committee – Robert Zentner – 316 wet tons of sludge processed during the month of May
- I. Legal and Engineering Services Committee – Sam Testa – no report

Old Business – None

New Business – The assistant secretary-treasurer requested approval of the Board for electronic transfer of money from the Revenue sweep account to the PennVest account for payments due on a monthly basis. Motion made by Robert Zentner, second by Larry Chrzan approving the request to National City Bank to perform the electronic transfer from the Revenue Sweep Account to the PennVest account in the amount of \$ 14,800.97 on a monthly basis. Motion carried unanimously.

Mr. Shepherd commented that he felt it was unnecessary to have the Authority secretary give a report when there is nothing to report. He thinks that this particular item should not be listed on the agenda. Mr. Campfield explained that this is a requirement of the by-laws of the Authority. In order to eliminate this particular report, the Authority would have to change its by-laws. Motion made by John Shepherd, second by Robert Zentner to change the by-laws to remove secretary report from the agenda. Role call vote requested:

Larry Chrzan – yes

Ed Falta – no

Dan Hall – yes

Chuck Konkus – no

Robert Pioth – no

John Shepherd – yes

Sam Testa – yes

Robert Zentner – no

Motion fails with a tie vote.

Motion made by Ed Falta, second by Robert Zentner to form a by-law review committee. Motion carried unanimously. The committee will be chaired by John Shepherd. Other members are Chuck Konkus, Ed Falta, Dan Hall and Larry Chrzan.

Mr. Pioth distributed copies of a revised policy for conference attendance. He directed the Board members to read over the proposed changes and be ready to comment/discuss at the next meeting in July.

Motion made by Larry Chrzan, second by Robert Zentner to enter into an executive session to discuss possible matter of litigation. Motion carried unanimously. Time was 8 PM.

Motion to return to the regular order of business made by Chuck Konkus, second by Larry Chrzan. Motion carried unanimously. Time was 8:43 PM.

Motion to adjourn the meeting made by Larry Chrzan, second by Sam Testa. Motion carried unanimously. Time was 8:45 PM.

