

# WESTERN WESTMORELAND MUNICIPAL AUTHORITY

## REGULAR MONTHLY MEETING – JULY 19, 2007

A regular monthly meeting of the Board of Directors of the Western Westmoreland Municipal Authority was held on Thursday, July 19, 2007 at 7:00 PM in the Authority conference room.

Attendance:	Pat Altman	John Nabuda
	Larry Chrzan	Robert Pioth
	Edward Falta	John Shepherd
	Dan Hall	Sam Testa
	Charles Konkus	Robert Zentner

William Ferraro, Solicitor  
Mark Poole, Consulting Engineer  
Kevin Fisher, General Manager

Visitors: Robert Eathorne and John Thornton – no comments

Chairman Robert Pioth led the Pledge of Allegiance and the moment of silence for the troops overseas.

Motion to approve minutes of meeting of June 21, 2007 as presented made by John Shepherd, second by Larry Chrzan. Motion carried unanimously.

Motion to approve for payment Revenue Fund Requisition No. 77 as presented made by Pat Altman, second by Larry Chrzan. Motion carried unanimously.

Motion to approve for payment Capital Improvement Fund Requisition No. 67 as presented made by Robert Zentner, second by Pat Altman. Motion carried unanimously.

Motion to approve for payment 2005 Construction Fund Requisition No. 2005-27 as presented made by Larry Chrzan, second by Robert Zentner. Motion carried unanimously.

No communications received.

Report of Secretary – John Shepherd -Nothing to add to nothing (verbatim)

Report of Treasurer – Pat Altman – Checks have been signed, bills are paid

Reports of Committees:

- A. General Manager – Kevin Fisher – briefly reviewed his written Report distributed prior to commencement of meeting. Provided extra commentary on a few items listed in the written report. Urged board members to decide if they will/will not attend either/or the PMAA Conference at Penn State and the WEF Conference in San Diego, California. It is important to have this information ASAP so that hotel reservations may be made. A summary of the capacity fees collected as of June 30, 2007 was included with the written report as information to Board members. Mr. Fisher related a detailed explanation of calculation of the capacity fee for non-residential edu's. He requested Board approval to pursue investigation into the recalculation of the fee for non-residential facilities. The original idea is to charge the initial fee of \$ 1500.00 for a non-residential unit and in 18-24 months obtain actual water consumption reports of these units and recalculate for possible increased charge of capacity fees. Motion made by John Shepherd, second by Larry Chrzan authorizing the solicitor, engineer, and general manager to pursue the review of the commercial capacity fee for possible change in policy. Motion carried unanimously.
  
- B. Consulting Engineer – Mark Poole – also reviewed his written report. The plant improvement project should be closed with the month. A brief synopsis of the stakeholders meeting was given and a copy of the handout presented at that meeting was attached to his written report for Board members to peruse. A meeting of the Budget and Finance Committee to begin preparation of the annual report and budget is recommended for some time in August. It is a requirement of the trust indenture that 2 times a year the consulting engineer is to review the Authority funds and recommend a transfer from the revenue

Fund to the Capital Improvements Fund. Upon calculation of the balance in the Revenue Fund and the requirements of the trust indenture calculation, it was determined that \$ 135,000 could be transferred from the Revenue Fund to the Capital Improvements Fund. These calculations were based on the balance in the Revenue Fund at the end of June 30, 2007. The directive was issued to National City Bank of Irwin on July 10, 2007. Ratification of this action is required. Robert Zentner made a motion, second by John Nabuda, to ratify the transfer \$ 135,000 from the Revenue Fund to the Capital Improvements Fund. Motion carried unanimously.

- C. Solicitor – William Ferraro – presented a resolution for Adoption authorizing the chairman and the secretary of the Authority to execute the First Amendment to the Consent Order and agreement between the Commonwealth of Pennsylvania, Department of Environmental Protection, and WWMA. Copy of the amendment was attached to the resolution and copies of all documents were available to Board members. Larry Chrzan made the motion, second by Pat Altman to adopt WWMA Resolution No. 2007-03 as presented. Motion carried unanimously.
- D. Grounds and Maintenance Committee – Dan Hall – no report
- E. Personnel Committee – Larry Chrzan – commented all is “smooth as silk”.
- F. Finance and Budget Committee – John Nabuda – repeated the information regarding the transfer of funds from the Revenue Fund to the Capital Improvements Fund.
- G. Insurance Committee – Chuck Konkus – no report
- H. Sludge Committee – Robert Zentner – 220 wet tons of sludge was processed during the past month.
- I. Legal and Engineering Services Committee – Sam Testa –

The committee met on Wednesday, July 18, 2007 and matters discussed during that meeting will be reviewed during an executive session.

Motion made by Chuck Konkus, second by Ed Falta to enter into an executive session to discuss matters of possible litigation. Motion carried unanimously. Time was 7:40 PM.

Motion to return to the regular order of business made by Larry Chrzan, second by John Shepherd. Motion carried unanimously. Time was 8:15 PM.

Motion made by Larry Chrzan, second by Sam Testa, authorizing the general manager to send a response letter to Trafford borough regarding issues in that area. Motion carried unanimously.

Motion made by Sam Testa, second by Robert Zentner, to remit a letter of response from WWMA to the North Huntingdon Township Municipal Authority regarding issues of service area of WWMA and North Huntingdon's actions. Motion carried unanimously.

Old Business – Chairman asked for any input on the conference policy. Mr. Nabuda commented that he opposed the suggestion of “no advance” monies for Board members for conference attendance. Discussion ensued. Motion made by John Nabuda, second by Pat Altman to eliminate Board members attendance at conferences. Roll call vote requested.

Pat Altman – yes

Larry Chrzan – yes

Ed Falta – no

Dan Hall – no

Chuck Konkus – yes

John Nabuda – yes

Robert Pioth – no

John Shepherd – no

Sam Testa – no

Robert Zentner – no

Motion failed by 6 no 4 yes vote.

Ed Falta made a motion second by Larry Chrzan for the chairman to appoint a committee to review and update the conference policy and procedure. Motion carried unanimously. Members of this committee will be Ed Falta, Chuck Konkus, John Nabuda, Robert Zentner, and the chairman Robert Pioth. Ed Falta will chair this committee.

New Business – Mr. Shepherd requested copies of the credit card statements.

Motion to adjourn the meeting made by Larry Chrzan, second by Pat Altman. Motion carried unanimously. Time 8:38 PM.

*Barbara Balcerek*  
**Barbara Balcerek**  
**Recording Secretary**