

WESTERN WESTMORELAND MUNICIPAL AUTHORITY

REGULAR MONTHLY MEETING – SEPTEMBER 18, 2008

The Board of Directors of the Western Westmoreland Municipal Authority held a regular monthly meeting on Thursday, September 18, 2008 at 7:00 P.M. in the Authority conference room, duly advertised, as required, and with the following persons in attendance:

1. Roll Call:

Board Members in Attendance:

Ms. Pat Altman	Mr. Larry Chrzan	Mr. Dan Hall
Mr. Anthony Marks	Mr. Robert Pioth	Mr. Robert Zentner

Mr. Konkus arrived at 7:40 P.M.

Absent:

Mr. John Shepherd	Mr. Sam Testa	Mr. Tim Watson
-------------------	---------------	----------------

Others in Attendance:

Mr. John Campfield, Solicitor  
Mr. Dan Goodwin, Consulting Engineer  
Mr. Kevin Fisher, General Manager  
Mrs. Johanna Wtorkowski, Assistant Secretary-Treasurer/Recording Secretary

2. Mr. Pioth led the Pledge of Allegiance and moment of silence for troops overseas.
3. Public Comments: None – Mr. John Thornton, visitor, was in attendance.
4. Communications:
  - A. Mr. Pioth referred to the PMAA Region 9 & 10 Fall Dinner Meeting, advising any Board Member who is interested in attending to contact Mrs. Wtorkowski.
  - B. Mr. Pioth referred to a letter from First Commonwealth Bank regarding the secured backing of their public funds certificates of deposit.
  - C. Mr. Pioth referred to a letter from Attorney Richard W. Schimizzi which stated that Penn Township is withdrawing their request for a 5<sup>th</sup> amendment to the Service Agreement, due to a lack of interest from Member Service Municipalities and Authorities. Mr. Hall asked if any Board action was required. Mr. Pioth replied that no action is required.
  - D. Mr. Pioth referred to the 2008 PMAA Administrative/Environmental Issues Seminar notification.
5. Secretary's Report – Mr. Marks – A motion was made by Mr. Marks, and seconded by Mr. Chrzan, to approve, as presented, the minutes of the August 21, 2008 Regular Meeting. The motion passed unanimously.

6. Treasurer's Report – Mr. Zentner – Nothing was added to the report that was previously distributed.
  - A. A motion to approve for payment Revenue Fund Requisition No. 93, in the amount of \$140,481.84 was made by Mr. Chrzan, and seconded by Ms. Altman. The motion passed unanimously.
  - B. A motion to approve for payment Revenue Fund Requisition No. 94, in the amount of \$719,820.39, representing the semi-annual debt service payment, was made by Mr. Zentner, and seconded by Mr. Chrzan. The motion passed unanimously.
  - C. Mr. Pioth referred to the DerivActiv Statement of Swap Agreement Value, as of September 10, 2008. No action is required.
  - D. Mr. Fisher requested a motion to authorize the signing of documents that are required by First Commonwealth Bank for the purchase of certificates of deposit. A motion was made by Mr. Chrzan, and seconded by Ms. Altman. The motion passed unanimously.
  
7. General Manager's Report – Kevin Fisher:
  - A. Mr. Fisher reported that he received a letter from the Penn Township Sanitary Authority, asking if they could dispose routine cleaning and maintenance waste from their sewer lines and pumping stations at the WWMA sewage treatment plant. Mr. Fisher suggested that he meet with Mr. Caroline to discuss the type of materials that would be disposed. He asked the Board Members if they would be interested in charging a fee for this service. Mr. Marks suggested that an exchange of services; i.e. disposal of waste for use of their jet truck might be beneficial to WWMA. After a brief discussion, a motion was made by Mr. Chrzan, and seconded by Ms. Altman, to authorize Mr. Fisher to meet with Mr. Caroline to discuss the Penn Township Sanitary Authority's request to dispose material from their jet truck. The motion passed unanimously.
  - B. Mr. Fisher requested Board authorization to dispose the old Channel Monster core unit, which was recently replaced, and is of no value to WWMA, as well as the old #3 raw sewage pump, which was replaced during the WWTP Wet Weather Improvements Project. The #2 pump was removed, rebuilt, and installed in place of the #3 pump. Mr. Fisher also requested Board authorization to sell three Hoffman centrifugal blowers with motors, and one blower without a motor. These blowers were taken out of service when the new aeration systems were installed during the WWTP Wet Weather Improvements Project. Mr. Fisher is hoping that another Municipal Authority will be interested in purchasing the blowers. Mr. Campfield suggested that Mr. Fisher advertise these items. Mr. Fisher stated that he was considering placing advertisements in either the PMAA or PaDEP websites or on a bulletin board at the upcoming WEFTEC conference. A motion was made by Ms. Altman, and seconded by Mr. Chrzan, to authorize Mr. Fisher to explore the possibility of selling the centrifugal blowers that are no longer in service and that are of no value to the Authority. The motion passed unanimously. A motion was made by Mr. Chrzan, and seconded by Ms. Altman, to authorize Mr. Fisher to dispose the old channel monster and old wet well pump and motor at a scrap yard, as these items are excess property that the Authority no longer needs. The motion passed unanimously.

This concluded Mr. Fisher's General Manager's report. The complete report is attached to these minutes.

8. Consulting Engineer – Dan Goodwin, HDR Engineering Co., Inc. (HDR):

Mr. Goodwin reviewed the written report dated September 18, 2008, which was presented to those in attendance. The complete report is attached to these minutes.

A. Wet Weather Improvements Project:

Mr. Goodwin reported that there is an outstanding delay claim that was filed by the electrical contractor, Westmoreland Electric. Mr. Goodwin, Mr. Fisher, Mr. Campfield, and the general contractor, William T. Spaeder, met on September 15, 2008 to discuss this claim and the General Contractor's responsibility for this claim since some of the delays have been a direct result of the General Contractor. The Contractor is conducting some research on some of the more critical items, and will get back to us. Mr. Goodwin is hopeful that this issue will be resolved soon.

The General Contractor has located a butterfly valve that will meet the requirements of the Steel Products Procurement Act. Mr. Goodwin received the information regarding a 6" Mueller butterfly valve from Mr. Spaeder, and will be reviewing the information to determine whether the valves will meet the contract specifications as well as the requirements for the Steel Products Procurement Act. Mr. Campfield stated that the waiting period for these valves will be 12 weeks, as these valves are not routinely manufactured, and must be ordered.

Mr. Goodwin reported that there are no pay estimates to be submitted for this project this evening.

B. Long-Term Control Plan/COA/NPDES Compliance Schedule:

1. Mr. Goodwin reported that there have been no comments received from PaDEP since submission of the Final Long-Term Control Plan in October 2007.
2. The Plant's NPDES Permit Renewal Application has been submitted. A letter was received at the end of July from the PaDEP, stating that the permit package was determined to be administratively complete, which means that everything was submitted properly. The PaDEP has not yet reviewed the application. Mr. Goodwin stated that the PaDEP will be reviewing the application. Mr. Fisher stated that the Authority received from the PaDEP notification that, due to the quality of the receiving stream, Whole Effluent Toxicity (WET) testing will not be required.

C. WWTP Facilities Planning Study: Mr. Goodwin reported that a meeting was held between Jim Beninati, of HDR, Mr. Fisher, and Mr. Goodwin to discuss the latest revisions and recommendations made in the Facilities Plan. Mr. Goodwin also reported that a meeting was held with the Legal & Engineering Services Committee on Thursday, September 11, 2008 to present the Facilities Plan. As a result of that meeting, HDR is working on a few clarifications. A second meeting has been scheduled for the Legal & Engineering Service

Committee for Tuesday, October 7, 2008. The goal is to present to the Board final requisitions at the October 16, 2008 Regular Meeting.

This concluded Mr. Goodwin's Engineer's report. The complete report is attached to these minutes.

9. Solicitor's Report – John Campfield –

A. Mr. Campfield stated that a meeting has been scheduled with Trafford Borough representatives for Monday, September 22, 2008, at 5:30 P.M.

B. Mr. Campfield referred to a memo that he prepared for the Board regarding information on gas well drilling water. Mr. Campfield stated that he and Mr. Fisher have been gathering information regarding treatment of gas well water. He stated that HRT cancelled the meeting that was scheduled for September 16, 2008. Mr. Fisher reported that he has set up a meeting for Thursday, October 9, 2008 with Mr. Rich Chiavetta, Manager of the Allegheny Valley Joint Sewage Authority. Allegheny Valley Sewage Authority has a sludge acceptance program, accepting waste from septic tanks, holding tanks, gas well water, Marcellus Shale well water, and backwash water from water filtration plants. Mr. Fisher invited any Board Member who is interested in viewing their system to accompany him to the meeting.

Mr. Campfield stated that the regulatory agency is unclear about how they will regulate disposal of gas well water. He recommended that the Board contact the gas well drilling organization if they are interested in pursuing treatment of gas well water.

Mr. Hall reported that he spoke with Mr. Don Leone, of the PaDEP. Mr. Leone informed Mr. Hall that the PaDEP has no problem with WWMA accepting water, but he advised that the Authority monitor the chloride levels.

Mr. Pioth reminded the Board that an ad hoc committee was formed at the August 21, 2008 Board Meeting, and that the committee has Board authorization to meet with various agencies concerning this issue. Mr. Pioth recommended that the committee attend the October 9<sup>th</sup> meeting with Mr. Fisher. A lengthy discussion followed, concerning treatment of gas well water.

This concluded Mr. Campfield's report.

10. Reports of Committees:

A. Grounds and Maintenance Committee – Dan Hall – No report.

B. Personnel Committee –

1. Ms. Altman reported that an employee is on short-term disability, and should return in approximately two weeks.

2. Mr. Pioth asked the Personnel Committee to schedule a meeting.

C. Finance and Budget Committee –

1. Mr. Chrzan reported that the Authority received \$22,735.97 in interest in the month of August, bringing the year-to-date total to \$184,015.72.
2. Mr. Chrzan reported that the Authority purchased on August 8, 2008 a 12-month public funds certificate of deposit for the Capital Improvement Fund from the Huntington National Bank, at the rate of 3.54%, with a maturity date of August 8, 2009:
3. Mr. Chrzan reported that the Authority purchased on August 22, 2008 the following 12-month public funds certificates of deposit from the First Commonwealth Bank, at the rate of 3.42%, with a maturity date of August 22, 2009:

Capital Improvement Fund	\$600,000.00
Mid-American Waste Fund	\$320,000.00
Penn Township Guaranteed Fund Project Area II	\$297,000.00
4. A motion was made by Mr. Chrzan, and seconded by Ms. Altman, to authorize the purchase of a six (6)-month public funds certificate of deposit in the amount of \$113,500.00 from the First Commonwealth Bank, at the rate of 2.95%. The motion passed unanimously.
5. A motion was made by Ms. Altman, and seconded by Mr. Chrzan, to approve the Minimum Obligation Worksheet (MMO) for the Western Westmoreland Municipal Authority Pension Plan Year 2009, with a calculated contributed amount of \$94,871.00. The motion passed unanimously.

D. Insurance Committee – Due to Mr. Watson’s absence, there was no report.

A motion was made by Mr. Chrzan, and seconded by Mr. Zentner, to approve the Workers’ Compensation premium from FWF Insurance Agency, for the period from October 2, 2008 through October 2, 2009, in the amount of \$24,848.00. The motion passed unanimously. This premium is \$10,092.00 less than last year’s premium.

E. Sludge Committee – There was nothing to add to the report that was previously submitted.

F. Legal and Engineering Services Committee –

1. Mr. Hall stated that the committee met to discuss the Facilities Study Plan. He reported that the committee is looking at the purchase of digester covers (membrane), the possibility of upgrading the primary cover, and regarding sludge de-watering, the consensus of the committee is that the Authority will go with a centrifuge unit, which will be placed in the belt filter press room, in place of one of the presses. He reported that there will be approximately 800-900 square feet left in the press room, and the committee recommends moving the lab to this area. Mr. Hall stated that additional information is required regarding the motor control centers (MCCs). Mr. Konkus asked what we are planning to do regarding the MCCs. Mr. Fisher explained that we will be replacing the MCC in the Control Building, and one MCC in the maintenance building. We will also be replacing two existing MCCs with one new MCC in the sludge building.

2. Mr. Fisher and Mr. Goodwin stated that Joe Bell, the Authority's Electrician, will be preparing a written evaluation in regard to the condition of the existing MCCs for electrical upgrades.
3. Mr. Hall reported that Jim Beninati and Dan Goodwin recommend the installation of waste activated sludge piping. In summary, the Authority is looking at digester upgrades, sludge de-watering system, the laboratory upgrade, the electrical upgrade of the MCCs, and the waste activated sludge system. He stated that there are some regulatory upgrades that must be made in the chlorine room. Mr. Goodwin stated that some of the seals must be replaced.
4. Mr. Marks asked if any consideration was given to methane gas co-generation. Mr. Fisher explained that there would not be sufficient gas for both the hot water boiler and the co-gen unit, and would not be worth pursuing. He stated that, while there is the possibility of qualifying for grant money, the system would not be worth considering. Additionally, Mr. Fisher suggested that this be reviewed after the upcoming solids handling project is completed, in order to have actual methane gas production and usage numbers to see if enough gas would be available to do a co-generation project. In regard to the waste activated sludge piping, Mr. Fisher reported that, last year, the Authority had looked into the possibility of having the staff change the piping in the final gallery, install pumps, and pump to the thickener. He reminded the Board that \$25,000.00 was included in this year's capital budget for this work.

This concluded Mr. Hall's report.

11. Change Orders and Pay Estimates – None

12. Requisitions:

Mr. Pioth presented the following requisition with the motion to approve as follows: 2005 Construction Fund Requisition No. 2005-41 in the amount of \$5,429.49. Motion to approve was made by Mr. Zentner, and seconded by Ms. Altman. The motion passed unanimously.

13. Board Member Comments: – None

14. A motion was made by Mr. Chrzan, and seconded by Mr. Zentner, to enter into an executive session to discuss personnel matters and matters of possible litigation. The motion passed unanimously. The time was 8:10 P.M.

A motion to return to the regular order of business was made by Mr. Chrzan, and seconded by Ms. Altman. The motion carried unanimously. The time was 8:42 PM.

A motion was made by Ms. Altman, and seconded by Mr. Hall, to authorize the Legal & Engineering Services Committee to meet with representatives of Trafford Borough in order to negotiate a settlement. The motion passed unanimously.

15. A motion to adjourn the meeting was made by Ms. Altman, and seconded by Mr. Hall. The motion carried unanimously. The time was 8:44 P.M.

---

Anthony Marks  
Secretary