

WESTERN WESTMORELAND MUNICIPAL AUTHORITY

REGULAR MONTHLY MEETING – DECEMBER 20, 2007

The Board of Directors of the Western Westmoreland Municipal Authority held a regular monthly meeting on Thursday, December 20, 2007 at 7:00 P.M. in the Authority conference room, duly advertised, as required, and with the following persons in attendance:

Edward Falta
Dan Hall

Charles Konkus
Robert Pioth

Sam Testa
Robert Zentner

John Campfield, Solicitor
Kim Kennedy, Consulting Engineer
Kevin Fisher, General Manager
Barbara Balcerak, Assistant Secretary/Treasurer
Johanna Wtorkowski, Recording Secretary

Mr. Pioth led the Pledge of Allegiance and moment of silence for troops overseas.

Public Comments: None – John Thornton, visitor, in attendance

A motion to accept the minutes of the meeting of November 15, 2007 as presented was made by Mr. Falta, and seconded by Mr. Zentner. The motion carried unanimously.

A motion to approve for payment Revenue Fund Requisition No. 83 as presented was made by Mr. Testa, and seconded by Mr. Zentner. The motion carried unanimously.

A motion to approve for payment Capital Improvement Fund Requisition No. 72 as presented was made by Mr. Zentner, and seconded by Mr. Falta. The motion carried unanimously.

A motion to approve for payment 2005 Construction Fund Requisition No. 2005-32 as presented was made by Mr. Falta, and seconded by Mr. Testa. The motion carried unanimously.

Communications – No communications reported

Report of Secretary – No report

Report of Treasurer – Due to the absence of Treasurer Pat Altman, there was no discussion regarding the Treasurer's Report. A motion to approve the Treasurer's Report as presented was made by Mr. Zentner, and seconded by Mr. Testa. The motion carried unanimously.

Reports of Committees:

- A. General Manager – Kevin Fisher – briefly reviewed his written report that was distributed prior to commencement of the meeting.

Mr. Fisher stated that the plant Stress Test will be scheduled, as required by the PaDEP once the Wet Weather Improvements Project is completed.

Mr. Fisher reported that, in general, the quality of the plant discharge for November was in compliance with the discharge permit, with one emergency bypass occurring during the month.

Mr. Fisher stated that he met with ADS Environmental Services to review flow data from the Irwin CSO Regulator station for the time period from July 2, 2007 through August 31, 2007. ADS will be revising the flow summary charts and graphs to reflect the loss of the velocity sensor in the outfall line of the regulator station. ADS has also agreed to leave these flow meters in place for another few months, to determine if flow from the creek is actually returning to the regulator station under high creek flow events.

Mr. Fisher reported that the following maintenance work was completed at the plant in November:

- a. Finished butterfly valve actuator control panels
- b. Replaced PLC logic input card on belt filter press #2
- c. Reprogrammed PLC for main switch gear to operate digitrip unit
- d. Rebuilt bottom travel rollers on press #2
- e. Emptied and cleaned #1 primary clarifier – both primary sludge waste lines were plugged with debris.

Mr. Fisher stated that the Authority received comments from the PaDEP regarding the Laboratory Accreditation inspection that was held on November 20, 2007, and that the staff will be addressing the comments within the next few weeks.

Mr. Fisher reported that he and the Authority's Consulting Engineer Mark Poole met with Trafford Borough's Consulting Engineer, Mr. Don Glenn on December 17, 2007. WWMA has received a copy of the bid tabulations for the borough's sewer relocation project. This project involves the replacement of four manholes and three sections of line, crossing Brush Creek with concrete-encased pipe. There were eight bidders. The lowest bidder was John Subrick, with a bid of \$201,350.00. This amount was significantly lower than Trafford Borough's original estimate of \$1,000,000.00. The bids and construction schedule were to have been discussed in a meeting between the Consulting Engineer and Trafford Borough on December 18, 2007. Mr. Fisher stated that he expects Trafford Borough to authorize its solicitor to submit to WWMA a proposal within the next few weeks.

Mr. Fisher reported that Irwin Borough has appointed Mr. Tim Watson to replace Mr. John Nabuda as its WWMA Board Member, effective January 1, 2008.

Mr. Fisher reported that Norfolk Southern denied WWMA's claim to repair damage to the Authority's interceptor line as a result of Norfolk Southern cleaning its right-of-way. The estimated cost of in-house repairs is \$1,200.00 - \$4,000.00, as well as \$100.00 for risers and \$200.00 for castings. The total amount of the damage claim that was submitted to Norfolk Southern was \$7,935.36. Norfolk Southern did not register the work with Pennsylvania One Call, as required, and WWMA did not, therefore, mark its facilities prior to commencement of the work. Mr. Pioth suggested that the Authority complete the repairs in-house. Mr. Fisher explained that the plant personnel have already repaired the manhole, and stated that the casing repairs could be completed in-house, as well. Mr. Hall suggested registering a complaint with Pennsylvania One Call Systems, Inc. regarding Norfolk Southern's failure to file a work schedule.

B. Consulting Engineer – Kim Kennedy – A written report was presented to those in attendance.

1. Wet Weather Improvements Project:

The work on the Wet Weather Improvements Project is nearing completion. The contractors are working with the Authority to resolve outstanding punch list items. Upon successful completion of the punch list items, a final inspection will be scheduled with Pennvest, and the project will be closed out. There are no pay estimates to be submitted at this time.

2. Long-Term Control Plan:

a. There have been no comments received from PaDEP since submission of the Final Long-Term Control Plan in October 2007.

b. Outfall 002 Meter:

Upon installation of the meter by Authority personnel, a letter requesting a minor amendment to the Part II Permit will be prepared and submitted to PaDEP. This will be prepared in letter format, and will include specifics about the improvements. This matter has been discussed with PaDEP and they are in agreement with WWMA's proposal for this meter.

3. WWTP Facilities Planning Study:

The Consulting Engineer is attempting to schedule several site visits to witness various digester equipment in operation, and a demonstration of a solids dewatering pilot test (similar to the rotary press). The Board will be notified when these are scheduled. Mrs. Kennedy met with Mr. Fisher on December 11,

2007 to discuss the preparation of the facilities plan. HDR hopes to have a draft plan completed by the end of January 2008 for presentation to the Authority Board and staff for review and comment.

4. Ardara Issues:

The Consulting Engineer met with Mr. Fisher and Mr. Campfield to discuss the Ardara service area issues in North Huntingdon Township. HDR prepared several sets of maps for the Authority, in order to assist with the delineation of the service area. There are additional areas within the WWMA service area that are being provided sewer service from the North Huntingdon Township Municipal Authority system. Additional meetings will be scheduled to resolve this issue.

5. Trafford Borough Sewer Relocation:

As reported by Mr. Fisher, Mr. Fisher and Mr. Poole met with Trafford Borough's Consulting Engineer, Mr. Don Glenn, on December 17, 2007.

- C. Solicitor – Mr. Campfield – Mr. Campfield spoke with Bond Counsel Mr. James Webster regarding the spending of the proceeds from the 2005 Bond Issue. Mr. Campfield presented to the Board a letter summarizing Mr. Webster's response. He explained that, effective March 2008, the Authority cannot earn more in interest than the interest rate that is being charged on the bonds. Mr. Campfield recommended creating a history of the reasons that have prevented the Authority from continuing with scheduled projects. He also recommended that the Authority calculate the bond debt, and compare it to the interest rate that is being earned on the funds in the 2005 Construction Fund.
- D. Grounds and Maintenance Committee – Dan Hall – No report
- E. Personnel Committee – Due to the absence of Larry Chrzan, there was no report.
- F. Finance and Budget Committee – Due to the absence of John Nabuda, there was no report.
- G. Insurance Committee – Charles Konkus – No report
- H. Sludge Committee – Robert Zentner – 28.37 dry tons of sludge were hauled to the landfill during the month of November.
- I. Legal and Engineering Services Committee – Sam Testa – No report, but Mr. Testa mentioned that the Consulting Engineer requested a meeting with the committee in early January.

Old Business: None

New Business: None

At this time, a motion was made by Mr. Zentner, and seconded by Mr. Mr. Hall to enter into an executive session to discuss personnel matters and matters of potential litigation. The motion carried unanimously. The time was 7:43 P.M.

Motion to return to the regular order of business was made by Mr. Konkus, and seconded by Mr. Testa. The motion carried unanimously. The time was 9:05 PM.

A motion was made by Mr. Falta, and seconded by Mr. Konkus to terminate the employment of Nathan Scherer, due to failure to comply with provisions of the agreement of November 15, 2007. A roll-call vote was requested.

Mr. Falta – yes	Mr. Hall – yes	Mr. Konkus – yes
Mr. Pioth – yes	Mr. Testa – yes	Mr. Zentner - yes

The motion passed, 6-0.

A motion to adjourn the meeting was made by Mr. Testa, and seconded by Mr. Hall. The motion carried unanimously. The time was 9:08 P.M.

Johanna Wtorkowski
Recording Secretary